

**Seneca Township High School
Finance & Personnel Committee Meeting
Wednesday, December 13, 2023 at 5:30 p.m.
Superintendent's Conference Room**

Present: Dan Stecken, Ron Frye, Rich Hamilton, Jason Eltrevoog
Absent: Stacey Gould

Meeting began at 5:32 PM

A. Public Comment- None.

B. Finance

1. 2023 Levy and 2024-25 Budget

Dr. Stecken presented the 2023 Levy and 2024-25 Big Picture Budget. He noted that all posting requirements in the main office, signage, Ottawa Times, etc. had been met for both documents, prior to the December hearings and Board of Education meeting. Dr. Stecken briefed the BOE committee on the Truth in Taxation hearing and reminded them, in detail, of our abatement process. Dan continued to discuss the public feedback an anonymous facebook post garnered, without merit, but he did add that he was able to have three phone conversations with community members about the levy process. He explained that for 7 years he has written in the fall newsletter about the process, but that it is still confusing for some and sometimes it is good to offer another reminder, this time through social media channels. Further, Dan explained the rationale from 1.72838 and 1.70838 given the increase in property tax assessments.

Dr. Stecken presented the Big Picture budget for 24-25. He noted some of the facility project plans, including: final gymnasium addition purchases, 2 small chiller replacements (with a maintenance grant support), HLS projects of the elevator replacement and roofrepairs, the AG kitchen renovation, and some anticipated transportation projects. He also discussed preliminary work with the media center and science lab upgrades. The budget is a balanced budget with slight exception for debt certificate repayments.

2. Gymnasium Addition Update

Dr. Stecken presented some gymnasium updates including:
2 change orders:

- o PCO 52: modifications to the ADA vestibule area as an entrance/exit, to include walk off carpet and masonry, drywall, painting, ceiling work.
- o PCO 53: this change order was a time and material ticket to relocate the basketball hoops to offer better practice design while using secondary sideline baskets.

Observation Reports:

- o Dr. Stecken presented several observation reports from our architects. He also presented some of the furniture purchases and included a discussion of the many supplies and equipment needed to complete all gym purchases.

3. Health Life Safety Projects Update:

- a. Dr. Stecken briefed the committee on the GRP Wegman's final concerns with the boiler project. We are awaiting the sprinkler fitters to complete their portion of the project before we can close it out. Dr. Stecken mentioned to the committee about the water heaters being old and needing updated, as one is currently down. Additionally, Dan discussed with the committee about the upcoming elevator and roof repairs as a part of the HLS contract.

C. Personnel

1. Non-Tenured Teachers

Discussion was held about our current non-tenured teachers and their progress. Additionally, upcoming jobs were discussed.

2. Summer School

Last month the BOE approved the summer school offerings and Dr. Stecken updated the committee on offerings, teachers, and rates of pay.

3. New Courses

While there will be no "new" courses in 24-25, we are bringing back the health occupations introduction class due to the elimination of IVCC Dual Credit Human Growth & Development. It was also discussed that in 25-26 we anticipate offering Dual Credit Sociology to our students in the Social Science Department.

D. Other

None.

E. Adjourn - 6:31 PM

December 13, 2023



Dr. Dan Stecken
Superintendent
Seneca Township High School