

**Seneca Township High School
Finance/Personnel Committee Meeting
August 2, 2023, at 5:30 p.m.
Superintendent's Conference Room**

Present: Dan Stecken, Stacey Gould, Ron Frye, Jason Eltrevoog
Absent: Rich Hamilton

A. Public Comment-None

B. Finance

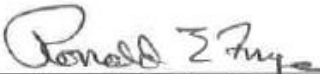
1. 2023-24 Amended Budget - Stacey Gould presented changes to the FY24 budget since the last meeting. Stacey stated the majority of the changes are due to transfers because the auditors recommended the principal and interest payments for the debt certificates to be paid out of the Debt Service Fund.
2. Fund Balance Report - Dan presented the current fund balance report and the effect of the new Constellation deal on savings.
3. Gymnasium Addition Project Updates
 - a. Change Orders - Dan reviewed the series of change orders from the past couple months. Dan mentioned one some of the change orders are frustrating because of some higher cost labor-intensive projects and the shale rock in the ground that is creating the need for additional digging, rock, and back-fill.
 - b. Budget Update - Dan reviewed the latest pay app for the construction project and the current status of payments to various contractors.
 - c. Technology Update - Dan discussed the current status of technology updates for the gymnasium project including the security system and access controls.
4. Local Vendors 2022-23 - Dan presented the local vendor list for the past fiscal year with the top two vendors related to transportation. Other vendors include Grundy Bank with the lease levy, Village of Seneca with the SRO contract, and Correct Digital Display with the new scoreboards.
5. Contracts over \$25,000 2022-23 - Dan reviewed a list of service contracts that are over \$25,000. Dan stated many of the contracts are the same with a few additions such as the contract with Commercial Mechanical for the new chiller.
6. Facility Plan - Dan presented a facility update that listed completed projects, projects currently in process, and future projects not yet started.
7. Cafeteria Report - Dan reviewed the cafeteria report from Beth Miller for the fiscal year. The profit for the year was roughly \$1,700.

C. Personnel

1. Professional Development Report - Dan presented the professional development report and stated that there currently aren't as many teachers working towards their dual credit certification because of the redundancy that has already been created. Dan mentioned Eva Bruno is currently working towards her ESL certificate.
2. Personnel Plans - Dan discussed the new paraprofessional hires and the increase in special needs students starting this year. Dan mentioned there are also custodial concerns with an employee needing extended leave and gave an update on the new candidates that were interviewed for a new housekeeper position. Dan recommended two candidates, one for a full-time housekeeper position and one for a part-time position.

D. Other- Dan presented a document from Bushue HR that summarizes the District's commercial insurance policies.

E. Adjournment-The meeting adjourned at 6:16 PM.



President, Board of Education

Aug. 16, 2023
Date



Secretary, Board of Education

Aug. 16, 2023
Date