

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL**

A regular meeting of the Seneca Township High School Board of Education was held on July 20, 2022, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Biro, Eltrevoog, Frye, Hamilton
Absent: Olson, Yandell

Others present: Superintendent Dan Stecken, Principal Michael Coughlin, Dean of Students Mark Giertz, Board Secretary Nadine Maierhofer, and Mr. Mike Vezzetti from Vezzetti Capital Management.

2. RECOGNITION OF GUESTS AND VISITORS

There were none for this month.

3. SUCCESS AT SHS

Mr. Stecken stated that the Success at SHS this month goes to Mr. Kelsey Adams and Mr. Blake Slutz in all they are doing with our new student incentive program - RISE. The Administration has been working with our Faculty on implementing "The Seneca Way" during their day to day activities here at SHS. This new program for our student body will teach them how to incorporate this program into their daily routines here at SHS.

He also mentioned that he had a parent reach out to him regarding the world today and school shootings. He reassured this parent that SRO, Mr. Ken Sangston efforts to keeping our school a safe environment is top notch. Ken was a great additional to our school, we are very lucky to have him.

4. INVESTMENT REPORT

Mr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

5. FINANCIAL INFORMATION

Mr. Stecken reviewed the Financial Dashboards.

6. TREASURER'S REPORT

Mr. Stecken presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

7. APPROVAL OF MINUTES

- A. Regular Board Minutes, dated June 15, 2022
- B. Executive Session Minutes and Destruction of Audio Tapes
Executive Session minutes from January 2022 - June 2022

Mr. Stecken stated that the Executive Session Minutes from January 2022 through June 2022 were reviewed and determined appropriate to release. The audio tapes for the Executive Sessions from July 2020 through December 2020 are eligible for destruction since 18 months have now passed and there are written minutes of the meetings

A motion was made by Rich Hamilton and seconded by Tiffany Biros to approve and open the Executive Session minutes from January 2022-June 2022 and the destruction of the Audio Recordings of the Executive Session Meetings from July 2020 through December 2020 since 18 months have now passed and written minutes of the meetings were previously approved.

ROLL CALL: Ayes: Hamilton, Johnson, Biros, Eltrevoog, Frye
Nays:
Motion Carried

8. ACCOUNTS PAYABLE

Mr. Stecken reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

9. PUBLIC COMMENT

No requests for public comment were received.

10. EDUCATIONAL ITEM

Mr. Mike Vezzetti presented his report from Vezzetti Capital Management.

11. COMMITTEE REPORTS

There were no Committee Reports to be given.

12. SUPERINTENDENT'S REPORT

A. Finance Report

1. Administrator and Teacher Salary and Benefits Report

Mr. Stecken briefly went over the report stating that each year the Illinois State Board of Education requires the report to be completed through the Employee Information System. The Board is also required to adopt the report and then it will be posted on the school's website.

A motion was made by Jason Eltrevoog and seconded by Joe Johnson to approve to EIS Administrator and Teacher Salary and Benefits Report as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Biros

Nays:

Motion Carried

2. Student Incentive Program

Mr. Stecken updated the Board on the progress of this program. He stated that the two advisors have done tremendous work in further developing the vision that Dr. Carlson, Mr. Voiles, Mr. Coughlin and himself created with our administrative work.

B. Personnel Report

1. Letter of Resignation

Mr. Stecken mentioned we have one letter of resignation from Assistant Volleyball Coach, Mrs. Stacey Gould.

2. Updated Co-Curricular List

Mr. Stecken mentioned that the only addition/change to this new list is the addition of Miss Madison Bromberek as Assistant Volleyball Coach.

3. FMLA Request

Mr. Stecken stated that we have a veteran teacher with an illness that will require an FMLA request. However, at this time nothing has been finalized.

President Frye asked for a motion to approve the Personnel Report as presented.

A motion was made by Rich Hamilton and seconded by Tiffany Biros to approve the Personnel Report as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Biros, Eltrevoog, Frye

Nays:

Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Mr. Stecken updated the Board on Building and Grounds. The asbestos testing is done. The district is waiting for the coil for the penthouse air handler, waiting on Illinois Fence and Pool to replace perimeter fencing, elevator parts are due to come in between 7/13 - 7/15, netting on softball is in progress, commons girl's bathroom is finished, replaced two exhaust fans at west campus, outside clean-up - mulch finished, bushes trimmed, outside doors painted, pressure washing at main/west campus done and lift motor for backboard is in and working.

2. Cooling Project Update

Mr. Stecken mentioned that in their packet is the large pay app and certification of project completion for the cooling project. There are several small items to finish up that the architects and engineers are in discussions regarding the yearly maintenance schedule, the automatic vs. manual pumps and valves and a concern about water above the roof line.

3. Gymnasium Project Update

Mr. Stecken mentioned that they had the June presentation in the Board packet and then the July's update was at their place. He would discuss more in Executive Session.

D. OSF Agreement for Drug Testing

Mr. Stecken mentioned that the district is on year 6 of working with Ottawa OSF for student drug testing. The cost has not increased, it is \$40/student with a \$20 mileage charge per month.

- E. IHSA Letter - Cooperative Team Agreement - Newark High School Boys/Girls Cross Country

Mr. Stecken mentioned that this was a 2-year agreement that has been a process and we hope will be a nice addition to our teams. As a reminder this does NOT impact our classification status.

- F. Policy

- 1. PRESS Policy- 2nd Reading

Mr. Stecken reminded the Board that most of these policy changes were a result of legal updates and citation reviews. He did state that this was the 2nd Reading, all policies are cleaned up and ready for approval.

- G. Executive Session

Mr. Stecken indicated he would ask for Executive Session at the end of the meeting.

13. PRINCIPAL/DEAN OF STUDENTS REPORT

- A. Beginning of the 2022-23 School Year Update:

Mr. Coughlin stated that the registration letter was mailed out to all families. The registration window opened on Friday, July 15th, and goes through to August 10th. Early Bird registration where our families can save \$25 through Sunday, July 31st.

He would like to congratulate Eric Grunauer on a job well done with all of his behind the scenes work in creating our new registration program. It roughly takes 25minutes from start to finish to register a student. He mentioned that we will have computers set up in the Main Office like we do each year for those that do not have internet, or need that little extra help.

Mr. Coughlin continued with the schedule for the first three days: the school year will begin on August 15th with a ½ day for Freshman, the 16th will be a full day for Freshman and all new students (transfers); and we welcome the full student body back on Wednesday, August 18th.

Mr. Coughlin briefly mentioned the SSP meetings that the three Administrators do at the end of the school year with all incoming freshman. This is an ice breaker for the freshman to meet with an

administrator, discuss their 8th grade year and then briefly touch on what they would like to see their high school career look like.

14. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Mr. Stecken mentioned there was a FOIA from Nathan Mihelich, Illinois Retired Teachers Association, requesting name/email addresses for Certified Staff who have announced their retirement for any date or year in the future. There were two Thank You' s - Justin Ralls Family for flowers; and Mr. Kent Weber, Retirement. There were also several State Superintendent Weekly Messages that were included as supplemental readings.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, student discipline, board of education work session, and pending litigation.

ROLL CALL: Ayes: Johnson, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

15. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

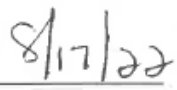
16. ADJOURNMENT

The meeting adjourned at 8:10 p.m.

President, Board of Education



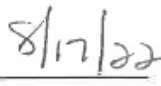
President, Board of Education



Date



Secretary, Board of Education



Date