

**Seneca Township High School District 160  
Finance & Personnel Committee Meeting  
Wednesday, December 7, 2022, at 5:30 p.m.  
Conference Room**

Present: Jason Eltrevoog, Ron Frye, Rich Hamilton, Dan Stecken, and Stacey Gould  
Guest: Scott Enstrom

A. Public Comment - None

B. Finance

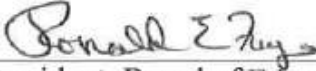
1. 2022 Levy and 2023-24 Budget: Stacey Gould presented the final 2022 levy and big picture 2023-24 budget. Stacey mentioned that the Truth in Taxation ad will appear in the newspaper on December 8<sup>th</sup> and will show a requested increase of 19.6%. This increase is necessary due to the increased valuation of the LaSalle station from \$460M to \$530M along with increased EAV estimates from both LaSalle and Grundy Counties. As a reminder District 160 is an abating district and due to its agreement with Constellation Energy LaSalle Station, we will abate the rate down. We must "ask for" more to capture full amounts by fund. Stacey also mentioned the tax rate will decrease from \$1.74838 to \$1.72838.
2. Performance Contracting: Scott Engstrom from GRP Wegman presented the proposed performance contract for HVAC work, building tuckpointing, and parking lot work.
3. Gymnasium Addition Update, Builder's Risk Insurance: Dan presented the minutes from a recent zoom call with Wold and SMC. The zoom call included setting the date for a groundbreaking ceremony scheduled for March 15<sup>th</sup> at 4:30 p.m. Dan also presented a Builders Risk insurance policy application recommended by SMC. This insurance would add an extra layer of protection to the district and be charged to Tmi.
4. Bushue Human Resources: Stacey presented the new potential contract with Bushue HR. Stacey stated that Bushue is an HR client services firm that aids with legal issues related to human resource management, unemployment claims, handbook and policy review, and many other additional services. The contract would last three years and cost around \$7,000 a year which would be charged to Tort. Rich Hamilton, Ron Frye, and Jason Eltrevoog all agreed to the district contracting Bushue's services.
5. Finalized Constellation Energy Agreement: Dan presented the final agreement with Constellation Energy that was signed on November 22<sup>nd</sup>.
6. Evaluwise Software Agreement: Dan reviewed the agreement with Evaluwise. Dan stated this software will help the district streamline and modernize the evaluation process for teachers.
7. Petty Cash and Imprest Limits: Dan presented the need for increasing petty cash and imprest limits due to rising costs of officials and payments to student workers and other staff. Stacey mentioned that increasing limits will also be important with the completion of the new gymnasium and increase in activities.

C. Personnel

1. Retirement Considerations: Dan stated there is a current teacher who was eligible for retirement two years ago who is now contemplating putting in for retirement this January. This teacher requested the 6% salary increase to start in the spring semester. Rich, Ron, and Jason all supported such a request.
2. Non-Tenured Teachers: Dan presented a list of current non-tenured teachers. Dan mentioned all the teachers are doing well and has no concerns.
3. Summer School: Dan provided an update on 2023 summer school options including updates in pay for regular summer school courses, Bridge, and Behind the Wheel.
4. Long-Term Substitute: Dan presented data about substitute teachers showing only three days since the beginning of the year where the district did not need an outside sub. Dan mentioned looking into the possibility of a long-term sub for the 2023-24 school year. Rich, Ron, and Jason all agreed to revisit the issue at the February committee meeting.
5. New Courses - English IV, Freshmen Business: Dan reviewed a list of new course recommendations for the 2023-24 school year.
6. Employee Discipline: Dan mentioned a potential employee discipline issue that will need to be addressed starting the beginning of the spring semester.

D. Other - None.

E. Adjournment-The meeting adjourned at 7:00 p.m.

  
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President, Board of Education

12/21/22  
Date

  
\_\_\_\_\_  
Secretary, Board of Education

12/21/22  
Date