

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL**

A regular meeting of the Seneca Township High School Board of Education was held on May 18, 2022, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Etrevoog, Biros
Absent: Yandell

Others present: Superintendent Dan Stecken, Principal Michael Coughlin, Dean of Students Mark Giertz, Board Secretary Nadine Maierhofer, Student Award winners and family members, and Faculty Member Kent Weber.

2. RECOGNITION OF GUESTS AND VISITORS

Students of the month were recognized.

3. SUCCESS AT SHS

The Success at SHS this month goes to Karen Ruder, Guidance Secretary. Not only was the Guidance Department down one Counselor on maternity leave, our other Counselor became ill the day before our Senior Awards Night Ceremony. This all fell into the much capable hands of the Guidance Secretary. Karen stepped in to make sure everyone had all the certificates, awards, checks, programs, picture back drop, and photographer all ready to go. Great job Karen!

4. INVESTMENT REPORT

Mr. Stecken reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

5. FINANCIAL INFORMATION

Mr. Stecken reviewed the Financial Dashboards.

6. TREASURER'S REPORT

Mr. Stecken presented the Treasurer's Report in Rob Maierhofer's absence. President Frye stated that the Treasurer's Report would stand approved subject to audit.

7. APPROVAL OF MINUTES

- A. Regular Board Minutes dated April 20, 2022

Mr. Stecken stated he received no additions or corrections to the minutes.
President Frye stated minutes would stand approved as presented.

8. ACCOUNTS PAYABLE

Mr. Stecken reviewed the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

9. PUBLIC COMMENT

No requests for public comment were received.

10. EDUCATIONAL ITEM

No educational items were presented.

11. COMMITTEE REPORTS

No Committee reports were presented.

12. SUPERINTENDENT'S REPORT

A. Finance Report

1. Approve Ruyle Service Agreement

Mr. Stecken stated this is an annual service agreement costing \$24,420. He stated that our partnership with Ruyle has a long history of quality service, they have stable rates, and we have a great asset in the service technician, Chad, from Ruyle who works with Barry and Jim. Both Chad and Shane are a tremendous asset to our ongoing HVAC upgrades as well as our regular service and maintenance.

A motion was made by Rich Hamilton and seconded by Jason Eltrevoog to approve the Ruyle Service Agreement as presented.

ROLL CALL: Ayes: Hamilton, Johnson, Olson, Biros, Eltrevoog, Frye
Nays:
Motion Carried

2. Accept **Milk** and Bread Quotes

Mr. Stecken stated that even with a \$0.04 increase in their milk Central Illinois Produce still has the lowest milk quote again this year.

A motion was made by Tiffany Biros and seconded by Rich Hamilton to accept the 2022-2023 Milk Quote from Central Illinois Produce as presented.

ROLL CALL: Ayes: Biros, Eltrevoog, Frye, Hamilton, Johnson, Olson
Nays:
Motion Carried

Mr. Stecken stated that Alpha Baking Company provided a Bread quote. Increases were also noted with their products from last year.

A motion was made by Sara Olson and seconded by Joe Johnson to accept the 2022-2023 Bread Quote from the Alpha Baking Company.

ROLL CALL: Ayes: Olson, Biros, Eltrevoog, Frye, Hamilton, Johnson
Nays:
Motion Carried

3. Accept Beverage Quote

Mr. Stecken mentioned to the Board that in their packet they would see the formal beverage bids from Coke and Pepsi as well as a spreadsheet comparing the bids from both. Pepsi's bid prices are about \$5/case less for soda, \$0.80/case less for water and lower in juice costs as well. Pepsi will also make the same donation to the district of \$4,000 assuming we sell all inventory benchmarks, like Coke did in the past.

A motion was made by Jason Eltrevoog and seconded by Rich Hamilton to approve the Pepsi Beverage Bid as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Biros
Nays:
Motion Carried

4. Approve Treasurer Bond

Mr. Stecken briefed the Board that the Treasurer Bond has been increased to \$10 million to support our growing fund balances. This is a cost to the district of \$10,123.00. As our fund balances increase pre-gymnasium construction, we will need to raise this limit amount next year as well.

A motion was made by Joe Johnson and seconded by Tiffany Biros to approve the Treasurer's Bond as presented.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton
Nays:
Motion Carried

B. Personnel Report

1. 2022-23 Co-Curricular List

Mr. Stecken stated that this list represents several changes from last month's approval. Steve Haines is recommended to take the assistant girls' basketball position; Mariah Bolin is recommended to take the assistant track coach position; and Blake Slutz and Kelsey Adams both expressed interest in the new Student Incentive Sponsor position. They both agreed after speaking with Ted O'Boyle that splitting the position as well as the stipend would be a good start to a new position and a new program.

2. Speech Language Pathologist Contact - Kate Hagenbuch

Mr. Stecken informed the Board that this is our annual vendor contract, representing only \$1/hour increase in cost. Kate is terrific with our students and is an asset in our Student Services Department. Her work with Mrs. Rockrohr, the staff, and our students is one of dedication and commendable service.

3. ATI Termination Agreement

Mr. Stecken mentioned that they were looking at the final version of the contract termination agreement that has been vetted through our attorney at Klein, Thorpe, & Jenkins; as well as ATI's legal team. The only changes were some language changes asking that we continue for the next school year with ATI signage up in the gym and we refer those needed to ATI's locations for any rehabilitation services as needed.

4. Hire Security Monitor - Lurelda (Luri Maier-Lorntz)

Mr. Stecken stated that Luri has been a 1:1 aide in the MVK District. She interviewed with Stacey Gould, Mark Giertz, and Ken Sangston. It has been a tremendous asset in having a female security monitor in regards to supervision of the locker rooms, bathrooms, etc. She will be a great asset to SRO Sangston's team.

5. Hire Athletic Trainer/Maintenance - Christopher Jackson

Mr. Stecken mentioned that the interview went exceptionally well. He wanted to remind the Board that the contract calls for \$30/hour pay rate as athletic trainer and \$17/hour for part-time maintenance per the Collective Bargaining Agreement with the SHS Support Staff.

6. Hire Paraprofessional - Matthew Houchin

Mr. Stecken stated that Mr. Houchin as been a great substitute teacher for us this past school year. He knows he will thrive in this new position as he is very good with our student body. He will be slotted appropriately as a paraprofessional, teacher's aide per the CBA.

7. Summer School Teacher Update

Mr. Stecken mentioned he was a little disappointed we did not have the interest in our summer bridge program. There is however a need for a summer credit recovery for some of our high school students who have struggled during COVID remote learning and during this school for a variety of different reasons. Allie Keinath who was already slotted into Bridge, is excited to help our students a few days a week in this credit recovery program. She will be performing half of the work of bridge, hour wise, so she will receive have of the bridge stipend.

8. Remove Russ Witte Notice to Remedy

Mr. Stecken stated, as discussed prior, we are removing the Notice to Remedy from Mr. Witte's personnel file. As required by law, this is an actionable item and cannot be addressed later.

9. Student Incentive Sponsor Memorandum of Understanding

Mr. Stecken explained the formal Memorandum of Understanding with the Seneca Education Association. Last month the stipend was approved, as well as the pay amount, now this will formally be added to the 2021-2025 contract. As earlier mentioned in our Co-

Curricular portion, we have two teachers who will split the stipend and position.

President Frye asked for a motion to approve the Personnel Report as presented.

A motion was made by Sara Olson and seconded Rich Hamilton to approve the Personnel Report as presented.

ROLL CALL: Ayes: Olson, Biros, Eltrevoog, Frye, Hamilton, Johnson

Nays:

Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Mr. Stecken updated the Board on Building and Grounds. ET Paddock has been in to complete the bleacher repair; maintenance is continuing to work on the sports fields, waiting for the weather to clear; Barry is training Jim Harsted; #1 elevator is out of service and in need of extensive repairs; Barry was able to recover the refrigerant from the 98 chiller and will use it for repairs to other chillers in the future.

2. Gymnasium Update

Mr. Stecken explained to the Board that the architects have been busy working in Design Development and are nearing completion of this phase (2 of 3) of pre-construction. There have been some minimal changes: the plaza area a little different with the grass area as well as an added curved seating area. The trees shown are ornamental only they will not have a large root system, and there were 180 new parking places.

3. Cooling Plant Update

Mr. Stecken mentioned that in their packet they will see the second pay app from CMI and Wold for our cooling project. Work is well underway and he hopes that all will be completed soon. As mentioned in the Board packet there is a supply chain issue; however, we were pleasantly surprised here the week of May 16, 2022, to find our pieces had already arrived. This puts us basically back to our regular timeframe and the hopes to be completed just prior to or around Memorial Day weekend is the back to the original plan.

D. 2022-2023 Board Meeting Schedule and Committee Schedule

Mr. Stecken informed the Board there were no changes to the schedules; this is informational only.

E. Policy

1. Handbook Review - Parent/Student, Faculty, Athletic, Activities, Staff

Mr. Stecken stated that this is the first reading of the following handbooks: Parent/Student Handbook, Faculty Handbook, Athletic Handbook Activities Handbook and Staff Handbook. He continued stating some were just minor changes due to the policy changes that have been added or rewritten. All changes would be highlighted in yellow. Due to the fact that the policy meeting had to be rescheduled he said that the policy committee will discuss these in greater detail at the May meeting scheduled for Monday, May 23, 2022.

F. Executive Session

Mr. Stecken indicated he would ask for Executive Session at the end of the meeting.

13. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. 5 Essential Survey Data

Mr. Coughlin informed the Board that we are in a good spot. This survey is just one measure to see how we rate. Parents/Guardians are asked to take this survey and rate the school. We did get some positive ratings and feedback.

14. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Mr. Stecken mentioned there was a Thank You from the family of JoAnn Alsvig on behalf of the plant sent in honor of her mother. He also added there were several State Superintendent Weekly Messages that were included as supplemental readings.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to discuss student discipline and legal discussion.

ROLL CALL: Ayes: Johnson, Olson, Biros, Eltrevoog, Frye, Hamilton
Nays:

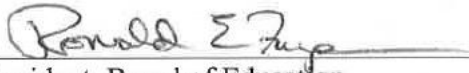
Motion Carried

15. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

16. ADJOURNMENT

The meeting adjourned at 7:03 p.m.



President, Board of Education

6-15-22
Date



Secretary, Board of Education

6-15-22
Date