

**MINUTES OF THE DISCIPLINE COMMITTEE MEETING OF SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS**

A meeting of the Discipline Committee was held on September 13, 2017 at 5:30 p.m. The meeting was called to order with the following members present: Joe Johnson & Mark Victor. Also present: Mike Coughlin, Steve Haines, Keri Carpenter, Michelle Baudino, Kim Krueger, Mark Rice, Kris Jackson, Joyce Vroman, Colette Warning and Angie Warwick.

A. 2017-18 Student Handbook and Code of Conduct

Mr. Coughlin reviewed the Student Handbook and Code of Conduct. Mr. Coughlin made the committee aware that the current student handbook is on the school website for all parents and students to review. Mr. Coughlin acknowledged that Seneca High would continue using the IPA model handbook subscription, which is aligned with Board of Education PRESS Policies. Lastly, he commented that all parents/students do agree to read, adhere and understand the student handbook.

B. Bullying

Mr. Coughlin discussed the District Bullying Policy.

C. Class Meetings – Beginning of School Year

Mr. Coughlin reminded the committee that the administration had a meeting with each class to discuss and review policies and expectations for the school year. Mr. Coughlin indicated that the parents agreed to these policies during the on-line registration process.

D. P/T Conferences

Mr. Coughlin stated that the dates of parent-teacher conferences for 2017 will be October 11 and October 25 from 5:00 p.m. until 8:00 p.m.

E. Drug Testing Update

Mr. Haines explained the school district drug testing policy/procedures. Mr. Haines explained the process from start to finish. Included items of discussion were: random selection of students, process of getting students from class, informing parents their son/daughter was tested and school assistance/consequences for positive test results. Mr. Haines informed the committee that Seneca High School has had three positive tests out of two hundred total tests in two years.

F. Discipline stats.

Mr. Coughlin reviewed overall totals for the 2016 – 2017 school year. Mr. Coughlin noted that the total discipline referrals (423) in the 16 – 17 school year had decreased almost 8% from the prior school year. Mr. Coughlin did acknowledge to the committee that another contributing factor is the overall decrease in student enrollment.

G. Other/Questions/Concerns

One of the committee members brought up a general concern regarding students using their phone while driving, both on school property and in the community. Another member suggested that Seneca High School administration look into the possibility of bringing a victim of this type of accident/crash to the school to speak with all students. Mr. Coughlin commented that this type of conversation/expectation should begin at home prior to even 9<sup>th</sup> grade. He also commented on numerous campaigns organized by Seneca High School TRUST and Student Council group to promote good decisions while driving. Mr. Coughlin agreed to look into the possibility of bringing a guest speaker to the school to promote overall safe driving behaviors.

H. Adjournment

The meeting adjourned at 6:45 p.m.

  
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Board President

  
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Board Secretary

9-20-17  
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Date