

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on March 21, 2018, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell
Absent:

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Carolyn Lockridge, The Times, Ottawa Radio and student award winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

The student award winners were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson indicated he received no questions on the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the accounts payable as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

There was no Educational Item.

10. COMMITTEE REPORTS

Members from the Policy Committee gave reports from their recent meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Ameresco Contract

Dr. Carlson stated Klein, Thorpe & Jenkins were in the process of making final changes to the contract language. The total cost of the contract is \$2,190,370. Some of the larger life safety projects to be completed include the roof at the West Campus, parking lots at both the West Campus and Main Campus, boiler replacement at the Main Campus, and installation of a new door at the top of the stairs by the student entrance for security purposes.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the Ameresco Contract pending attorney review as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

2. Treasurer's Bond

Dr. Carlson stated the bond sale for the life safety work closed March 20th. An additional treasurer's bond was needed as part of the sale..

A motion was made by Jason Eltrevoog and seconded by Mark Victor to approve the Treasurer's Bond as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

3. Beverage Vending RFP

Dr. Carlson reviewed the RFP for the vending machines and pop room. The ad will be in The Times. The contract with Coke expires August 1st.

A motion was made by Rich Hamilton and seconded by Mark Victor to approve the Beverage Vending RFP as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

B. Personnel Report

Dr. Carlson reviewed the Security Monitor Job Description. The employment of the Bookkeeper/ Admin Assistant will be discussed in Executive Session.

1. Letter of Retirement - Julie David
2. Employ Bookkeeper/ Administrative Assistant
3. Security Monitor Job Description

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed various building related projects and issues.

D. PRESS Policies

1. First Reading

Dr. Carlson stated this would represent the first reading of the PRESS Policies. The policy committee has reviewed the policies.

E. Certified Teacher Evaluation Plan

Dr. Carlson reviewed the additional language added to the Certified Teacher Evaluation Plan. Language relative to FMLA leaves was added and a statement regarding student growth data timeframe.

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the Certified Teacher Evaluation Plan as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

F. IHSA Membership

Dr. Carlson indicated that each year the board must renew membership in the Illinois High School Association.

A motion was made by Sara Olson and seconded by Cory Yandell to approve the IHSA Membership as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

G. Executive Session

Dr. Carlson indicated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Curriculum/Discipline Committee Summary

Mr. Voiles and Mr. Coughlin reviewed the recent Curriculum Committee meeting and Discipline Committee meeting. New classes to be added for the 2018-19 school year include Robotics and Mechanical Engineering, Career Exploration, Computer Science Discoveries and Guitar II. The 2018-19 Student Handbook and the 1st Semester Stats were reviewed with the committee. The generic "SHS" treat that originated in Ohio was discussed.

B. Special Education Transition Summit

Mr. Coughlin reviewed the agenda for the Special Education Transition Summit that will be held for students and parents that will be held Thursday, April 12th.

C. 3rd Nine Week Stats

Mr. Coughlin reviewed the 3rd Nine Week Stats. Enrollment was 441 students with an Average Daily Attendance of 414. The percentage of A's - C's in the 3rd quarter of 17- 18 school year was .3% higher than the third quarter in the 16-17 school year. There have been 16 more discipline referrals in the third quarter of the 17-18 school year than the 3rd

quarter of the 16-17 school year. Unexcused absences, tardy for school and cell phone violations received the most discipline referrals

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson referred to a thank you note. He also stated the State Superintendent Weekly Message was included as supplemental reading.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, student discipline and pending litigation.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

14. ACTION ITEMS AFTER EXECUTIVE SESSION

President Frye asked for a motion to approve the Personnel Report as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the Personnel Report as presented.

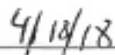
ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:24 p.m.



President, Board of Education



Date



Secretary, Board of Education