

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on May 16, 2018, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Olson, Victor, Eltrevoog, Yandell
Absent:

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Carolyn Lockridge, Nadine Maierhofer, Kent Weber, Ottawa Radio, Ottawa Times and student award winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

The student award winners were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

- A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes would stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson referred to a handout with additional bills added after the board packet was prepared. Dr. Carlson indicated he received no questions on the accounts payable.

President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

8. PUBLIC COMMENT

There was no public comment.

9. EDUCATIONAL ITEM

There was no educational item.

10. COMMITTEE REPORTS

No Committees met since last meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

I. Adopt 2017-18 Amended Budget

Dr. Carlson stated that a hearing was held prior to the board meeting to take public comment on the amended budget. The life safety bond sale was added to the budget that was adopted in September, 2017

A motion was made by Joe Johnson and seconded by Mark Victor to adopt the 2017-18 Amended Budget Resolution as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

2. Approve Beverage Bid

Dr. Carlson indicated that the bid opening was held May 1, 2018. Two bids were received, one from Coca-Cola and one from Pepsi. The comparison of the bids indicated that Coca-Cola was the lowest cost and highest signing bonus.

A motion was made by Rich Hamilton and seconded by Cory Yandell to approve the Beverage Bid with Coca-Cola as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

3. 2018-19 Lunch Prices

Dr. Carlson reviewed the lunch prices for the 18-19 school year. One ala carte item was increased 10 cents and breakfast prices were added for the new program to begin with the 2018-19 school year. All other prices remained the same as last year.

A motion was made by Jason Eltrevoog and seconded by Mark Victor to approve the 2018-19 Lunch Prices as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

4. 2018-19 Registration Fees

Dr. Carlson reviewed the registration fees for the 2018-19 school year. The annual fee will remain the same. A \$25 discount will be available for those who register by July 31st.

A motion was made by Rich Hamilton and seconded by Jason Eltrevoog to approve the 2018-19 Registration Fees as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

B. Personnel Report

Dr. Carlson indicated the following items will be discussed in Executive Session.

1. Letter of Resignation - Terrie Spicer, Cook
2. Hire Main Office Secretary
3. Hire Part Time Teacher Aide
4. Hire Cafeteria Cook
5. Hire Security Monitor

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed various building related projects and issues.

D. 2017-18 Final Calendar

Dr. Carlson referred to the 2017-18 final school calendar. Two emergency days were used.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the 2017-18 Final Calendar as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell

Nays:

Motion Carried

E. Executive Session

Dr. Carlson indicated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Summer Overnight Trips

Mr. Voiles reviewed the boys basketball overnight trips for the summer. The FFA trips were approved this Fall.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the Summer Overnight Trips as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell

Nays:

Motion Carried

B. Handbook Review

Mr. Voiles and Mr. Coughlin reviewed the changes to the Student Handbook and the Faculty Handbook. Also included for review was the Activities Handbook, Coaches Handbook and the Support Staff Handbook. The handbooks will be approved at the June Meeting.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson stated the State Superintendent Weekly Message was included as supplemental reading.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton to adjourn to Executive Session, including Administration , to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, student discipline and pending litigation.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

Jason Eltrevoog left the meeting at 6:40 pm

14. ACTION ITEMS AFTER EXECUTIVE SESSION

President Frye asked for a motion to approve the Personnel Report as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the Personnel Report as presented.

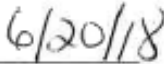
ROLL CALL: Ayes: Frye, Hamilton , Johnson, Olson, Victor, Yandell
Nays:
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 6:51 p.m.



President, Board of Education



Date



Secretary, Board of Education