

MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING OF SENECA  
TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS

A meeting of the Finance/Personnel Committee was held on December 6, 2017 at 4:30 p.m. The meeting was called to order with the following members present: Ron Frye, Rich Hamilton and Jason Eltrevoog. Also present: Jim Carlson, Carolyn Lockridge and Dan Stecken

A. Public Comment

There was no public comment.

B. Finance

1. 2017 Levy and 2018-19 Budget

Dr. Carlson and Carolyn Lockridge reviewed the final 2017 Levy and 2018-19 Budget.

2. Performance Contract

Dr. Carlson stated only one Representative, Scott Engstrom from Ameresco, attended the mandatory meeting for the Performance Contract RFQ. A discussion was held on the summer projects.

3. Exelon Taxing Body Agreement

Dr. Carlson reviewed the Exelon Taxing Body Agreement. Each taxing body will adopt the agreement at their respective Board Meetings.

C. Personnel

1. Teacher Applications Update

Dr. Carlson stated the number of applicants for the open positions were not as many as in the past due to the teacher shortage, but that we had many good candidates. The interviews for the Chemistry position will be held soon.

2. FMLA-Katie Paddock

Dr. Carlson indicated a letter was received from Katie Paddock requesting a FMLA for the adoption of their baby. She will be here the beginning of 2<sup>nd</sup> semester to ensure a smooth transition to the substitute teacher.

3. English Substitute Teacher

Dr. Carlson stated interviews were held for the English Substitute for the FMLA. The recommendation will be brought to the December meeting.

4. Non-Tenured Teachers

Dr. Carlson discussed the non-tenured teacher performance evaluations. Administration will bring their recommendation for re-hire to the Board at a later date.

5. Retirement Rescind

Dr. Carlson reviewed the criteria for allowing a teacher to rescind a retirement letter for the committee consideration. After discussion, the Committee recommended the document be kept for future use.

6. Succession Planning

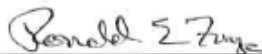
Dr. Carlson shared information provided by the school auditor related to internal controls and reorganization of the Business Office.

D. Other

No other business was discussed.

E. Adjournment

The meeting adjourned at 5:30 p.m.

  
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Board President

  
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Board Secretary

12/20/17  
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Date