

**MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING OF SENECA
TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS**

A meeting of the Finance/Personnel Committee was held on December 7, 2016 at 4:30 p.m. The meeting was called to order with the following members present: Ron Frye and Rich Hamilton
Also present: Jim Carlson and Carolyn Lockridge

A. Public Comment

There was no public comment.

B. Finance

1. 2016 Levy and 2017-18 Budget

Carolyn Lockridge and Dr. Carlson reviewed the 2016 Levy and the 2017-18 Budget. The levy and budget are similar to last years with no major changes. The ask for levy will ensure the opportunity to abate to the tax rate set in the Exelon Agreement. The request is less than 5% of the previous year's extension, therefore a Truth in Taxation hearing is not needed.

2. Insurance Review

Dr. Carlson stated meetings are set in January to review different options for providing the Property and Casualty Insurance as well as the employee insurance. The purpose of the meetings is to compare the service provided by The Horton Group to other providers.

3. 403b Plan Update

Dr. Carlson stated Omni, our third party administrator, required an amendment to our 403b Plan to accept the transfers related to the TRS ERO refunds. The amendment will be approved at the December Board Meeting.

C. Personnel

1. TRS ERO

Dr. Carlson stated he had been in contact with Klein, Thorpe and Jenkins concerning the SEA Agreement and the ERO clause. It is being recommended that a Memorandum of Understanding be attached to the contract that expired June 30, 2015 relative to the ERO non-extension by the State of Illinois.

2. Non Tenured Teachers

Dr. Carlson stated all the non-tenured teacher's evaluations did not warrant any concerns. Mr. Voiles will bring his recommendations to the Board Meeting after the first of the year.

3. Letters of Retirement

Dr. Carlson referred to two letters of retirement and one letter of resignation. Carolyn Lockridge and Kathy Czech will take advantage of the IMRF ERO. Kathy Suel will be moving the end of February. The Dishwashing position will be posted after the December Board Meetings.

4. IMRF ERI

Dr. Carlson reviewed the employees who qualify for the IMRF ERI.

5. Succession Planning

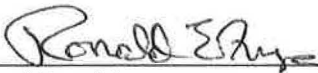
Dr. Carlson discussed the Succession Planning document. Various scenarios in replacing open positions were discussed.

D. Other


Dr. Carlson discussed a leave of absence for the remainder of the first semester.

E. Adjournment

The meeting adjourned at 5:23 p.m.



Board President



Board Secretary

12-21-16

Date