

**MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING OF SENECA
TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS**

A meeting of the Finance/Personnel Committee was held on August 3 2016 at 4:30 p.m. The meeting was called to order with the following members present: Ron Frye Also present: Jim Carlson and Addison Frye.

A. Public Comment

There was no public comment.

B. Finance

1. 2016-17 Amended Budget

Dr. Carlson reviewed the Amended FY 17 budget. He indicated the budget was balanced. The adjusted beginning fund balances were based on the audit. The budget calls for a transfer of \$1.2 million from the O & M Fund to the Capital Project Fund.

2. 2015-16 Audit and Year End Information

Dr. Carlson reviewed the recent 2015-16 audit. He indicated the audit went very well. The District received a perfect 4.0 Financial Recognition Rating. Dr. Carlson also reviewed a 2015-16 Year End Cafeteria Report showing the cafeteria is breaking even. A report showing the largest vendors for 2015-16 and local vendors for 2015-16 were also reviewed.

C. Personnel

1. ERO

Dr. Carlson discussed the ERO issues for Mike Applebee and Phil Hardin. If ERO is not extended, Mike Applebee will rescind his letter of retirement and his salary will be adjusted accordingly. Mike received a 6% bump in 15-16. His salary for 16-17 will not increase until the fate of the ERO is finalized. If not extended, he will earn the same salary in 16-17 as in 15-16. If extended, his bump will go into effect beginning with the December 2016 pay as back pay. Phil Hardin will be entitled to \$5,000 per year until the age of 60 if there is no ERO. No payment will be made until the fate of the ERO is known.

Dr. Carlson also discussed the retirement letter from Marty Voiles, Principal for November 1, 2021. He will work approximately 85 additional days in FY 22.

D. Goals Report

Dr. Carlson reviewed the Goals Reports related to the Finance Committee and the Professional Development Policy.

E. Other

Dr. Carlson also discussed the K2 proposal for cyber security. The Committee approved working with them for one more year. A discussion was also held concerning Building Trades working in the field and perhaps working on projects resulting from the recent tornado in the area.

F. Adjournment

The meeting adjourned at 4:50 p.m.



Board President



Board Secretary

Date