

**MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING OF SENECA  
TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, ILLINOIS**

A meeting of the Finance/Personnel Committee was held on April 5, 2017 at 4:30 p.m. The meeting was called to order with the following members present: Ron Frye and Rich Hamilton  
Also present: Jim Carlson and Carolyn Lockridge

A. Public Comment

There was no public comment.

B. Finance

1. Lunch Prices

Dr. Carlson stated the state has a new calculation to determine lunch prices. In order to be in compliance, we will need to raise our lunch prices by ten cents. The new price for the Student lunch will be \$2.85. All other prices remain the same.

2. Registration Fees

Dr. Carlson reviewed the registration fees. The fees will stay the same as last year.

C. Personnel

1. Afternoon Housekeeper

Dr. Carlson stated three people were interviewed. The recommendation will be brought to the Board Meeting. The person has already completed the paperwork for the background check.

2. Non-Union Raises

Dr. Carlson presented two scenarios to the Committee to review. The Finance Committee will recommend a 2% increase for all non-union personnel.

3. Summer Workers

Dr. Carlson stated the summer workers who did not work previously were interviewed. The total number of students hired will be reduced from last year.

4. Summer School Teachers

Dr. Carlson stated the rate for the classroom and behind the wheel was increased by 2% from the previous year. The teachers recommended for hire to teach summer classes were reviewed. At this point, two of the classes may not be offered unless more students sign up.

5. Administration Contracts

Dr. Carlson reviewed the document that indicates the upcoming retirements. He also mentioned that the pending legislation in Springfield may make it advantageous to offer multi year contracts to the Administrators. If that was to happen, Dr. Carlson would advise the Finance Committee. The Finance Committee indicated that if there was a benefit to the Administration, new multi year contracts would be recommended.

6. Teacher Leave

Dr. Carlson reviewed a teacher who is currently on leave.

7. 17-18 New Hires

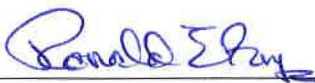
Dr. Carlson reviewed two letters of resignations. There will be an opening for a girls basketball assistant coach and a volleyball assistant coach. In addition, a cook will be hired to replace the current Assistant Manager. He indicated the current cashier has applied for the cook position, leaving the cashier position open. The current dishwasher is interested in the cashier position, therefore leaving an open dishwasher position to fill for the 17-18 school year. A discussion was also held concerning a teacher and teacher aide position for the 17-18 school year.

D. Other

Dr. Carlson reviewed a personnel issue.

E. Adjournment

The meeting adjourned at 6:10 p.m.



Board President



Board Secretary

4-19-17

Date