

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on May 17, 2017, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: Johnson, Hamilton, Frye, Victor, Eltrevoog, Yandell
Absent: Olson

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Recording Secretary Carolyn Lockridge, a representative from The Times, and student award winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

Mr. Voiles recognized the Student of the Month award winners.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the April Regular Board Meeting or Policy Committee minutes. President Frye stated minutes will stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson referred to a handout with additional bills. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the accounts payable as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell
Nays:
Motion Carried

8. PUBLIC COMMENT

There were no public comments.

9. EDUCATIONAL ITEM

There was no Educational Item.

10. COMMITTEE REPORTS

Members of the Policy Committee reviewed their recent meetings.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Ameresco Contract Amendment

Dr. Carlson reviewed the amendment to the Ameresco Contract. The amendment will provide the oversight of the tuck pointing project this summer.

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the amended contract with Ameresco and authorize Superintendent Carlson to sign all documents related to the document as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell
Nays:
Motion Carried

B. Personnel Report

Dr. Carlson reviewed the following items on the Personnel Report.

1. Letters of Retirement

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the Letter of Retirement effective June 30, 2021 from Superintendent Carlson and the Letter of Retirement effective May 24, 2017 from Nancy Peterson, Cook as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell

Nays:

Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson updated the board on various repairs and projects related to the building services department.

D. Policies

Dr. Carlson stated the Policy Committee met and reviewed the PRESS Policies. This will represent the first reading.

E. Adopt Board Committees

Dr. Carlson referred to the Board Committees as assigned by President Frye and the meeting dates for the Committee Meetings.

A motion was made by Joe Johnson and seconded by Cory Yandell to approve the Board Committee dates and times as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell

Nays:

Motion Carried

F. Adopt Board Meeting Times

Dr. Carlson stated the Board selected the 3rd Wednesday at 6:00 p.m. for the Regular Board Meetings. December meeting will be held at 8:30 as in the past.

A motion was made by Rich Hamilton and seconded by Mark Victor to adopt the Regular Board Meeting dates and times as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell

Nays:

Motion Carried

G. Final 2016-17 School Calendar

Dr. Carlson stated no emergency days were used for the 2016-17 school year.

A motion was made by Mark Victor and seconded by Rich Hamilton to adopt the final 2016-17 School Calendar as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell
Nays:
Motion Carried

H. Executive Session

Dr. Carlson stated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Summer Overnight Trips

Mr. Voiles referred to the additional summer overnight trips that were added since the last adoption in the Fall.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the summer overnight trips as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell
Nays:
Motion Carried

B. Handbook Review

Mr. Voiles reviewed the Student Handbook. The Faculty Handbook, Activities Handbook, Athletic Handbooks and the Support Staff Handbook were also included for Board review. The handbooks will be adopted at the June Meeting.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson referred to the Weekly Message newsletter from the State Superintendent.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Mark Victor, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee, student discipline, and pending litigation.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell
Nays:
Motion Carried

14. ACTION ITEMS AFTER EXECUTIVE SESSION

A. Superintendent Contract

President Frye asked for a motion to approve the Superintendent Contract effective May 17, 2017 as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the Superintendent Contract effective May 17, 2017 as presented.

ROLL CALL: Ayes: Eltrevoog, Frye, Hamilton, Johnson, Victor, Yandell
Nays:
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:11 p.m.



President, Board of Education

6-21-17
Date



Secretary, Board of Education