

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on April 19, 2017, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: J. Johnson, Hamilton, Frye, Olson, Victor, R. Johnson  
Absent: Baker

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Carolyn Lockridge, Kyle Stenzel, David Higgins, Diane Till, a representative from The Times, and student award winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

Mr. Coughlin recognized the Student of the Month award winners.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the March Regular Board Meeting, Paving Hearing, Building Committee, Finance Committee or Co-Curricular Committee minutes. President Frye stated minutes will stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson referred to a handout with additional bills. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor  
Nays:  
Motion Carried

8. PUBLIC COMMENT

There were no public comments.

9. EDUCATIONAL ITEM

There was no Educational Item.

10. COMMITTEE REPORTS

Members of the Building, Grounds & Transportation Committee, the Finance Personnel Committee and the Co-Curricular Committee reviewed their recent meetings.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2017-18 Lunch Prices

Dr. Carlson stated the Paid Lunch Equity Tool resulted in a required 10 cent increase to the lunch prices.

A motion was made by Rich Hamilton and seconded by Mark Victor to approve the 2017-18 Lunch Prices as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor  
Nays:  
Motion Carried

2. 2017-18 Registration Fees

Dr. Carlson indicated the Finance Committee reviewed the registration fees and recommended the fees stay the same as last year. A \$25 discount will be given to those who register prior to August 4<sup>th</sup>.

A motion was made by Mark Victor and seconded by Rich Hamilton to approve the 2017-18 Registration Fees as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor  
Nays:  
Motion Carried

B. Personnel Report

Dr. Carlson stated the items listed below would be discussed in Executive Session.

1. Employ Summer School Teachers
2. Employ Summer Student Workers
3. Employ Afternoon Housekeeper
4. Employ Cook
5. Accept Resignation Letters
6. Approve Teacher Resignation Agreement
7. Non-Union Employee Raises

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson updated the board on various repairs and projects related to the building services department.

2. Mazon Shuttle Bus

Dr. Carlson reviewed a report from MVK showing the number of times the Mazon Shuttle Bus ran with zero students riding. The Building, Grounds & Transportation Committee is recommending a sign up for next year. The use will be reviewed again next year.

D. Executive Session

Dr. Carlson stated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. 3<sup>rd</sup> Nine Weeks Stats

Mr. Coughlin reviewed the 3<sup>rd</sup> Nine Week Stats. In the 3<sup>rd</sup> Quarter, enrollment averaged 412 students, with an average daily attendance of 383. In regards to grades, 52.5% of all grades issued were A's, 23.8% were B's, and 13.0% were C's, 6.5% were D's and 4.1% were F's. During the 3<sup>rd</sup> Quarter, 96 discipline referrals were issued. The majority of the offenses were unexcused absences, cell phone violations and tardy for school.

B. End of the Year Schedule

Mr. Voiles reviewed the final exam schedule and the information provided to parents related to Senior Awards and Graduation.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson referred to the Weekly Message newsletter from the State Superintendent.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Mark Victor, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee, student discipline, board candidate interviews and pending litigation.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor  
Nays:  
Motion Carried

14. ACTION ITEMS AFTER EXECUTIVE SESSION

A. Personnel Report

President Frye asked for a motion to approve the Personnel Report as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the Personnel Report as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor  
Nays:  
Motion Carried

B. Teacher Resignation Agreement

President Frye asked for a motion to approve the Teacher Resignation Agreement with Reagan Anderson.

A motion was made by Sara Olson and seconded by Mark Victor to approve the Resignation Agreement with Reagan Anderson as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor  
Nays:  
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:52 p.m.

  
\_\_\_\_\_  
President, Board of Education

5-17-17.  
Date

  
\_\_\_\_\_  
Secretary, Board of Education