

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on December 21, 2016, at 8:30 a.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: J. Johnson, Hamilton, Frye, Olson, Victor, R. Johnson  
Absent: Baker  
Absent: R. Johnson left at 9:20 am

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Carolyn Lockridge, Senator Rezin and John Vezzetti.

2. RECOGNITION OF GUESTS AND VISITORS

Senator Sue Rezin addressed the board concerning various items related to school funding. The board heard a presentation by John Vezzetti from Bernardi's Securities concerning the Annual Bond Disclosure Report.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes will stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson stated he received no additional questions. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor

Nays:

Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Reports from the recent Board Convention were discussed.

10. COMMITTEE REPORTS

The Building, Grounds & Transportation Committee and the Finance/Personnel Committee reported on their recent meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2016 Levy

Dr. Carlson reviewed the levy request. He indicated the request was not more than 5% of the previous year's extension, therefore a levy hearing was not necessary. An abatement to 1.79838 is required by the Exelon Agreement.

A motion was made by Joe Johnson and seconded by Sara Olson to adopt the 2016 Levy as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, Olson, Victor

Nays:

Motion Carried

2. 2017-18 Budget

Dr. Carlson stated the Budget Hearing was held prior to the meeting. A budget was prepared in conjunction with the levy request. The budget has been on file for 30 days as required. The budget reflects an overall balanced budget.

A motion was made by Rich Hamilton and seconded by Mark Victor to adopt the 2017-18 Budget as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, Olson, Victor  
Nays:  
Motion Carried

3. Annual Bond Disclosure

Dr. Carlson stated John Vezzetti reported on the Bond Disclosure Report at the beginning of the meeting. The Annual Bond Disclosure was prepared from the audited financial statements and will be filed as required.

A motion was made by Sara Olson and seconded by Mark Victor to adopt the Annual Bond Disclosure Report as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, Olson, Victor  
Nays:  
Motion Carried

B. Personnel Report

1. Letter of Retirement – Kathy Czech
2. Letter of Resignation – Kathy Seul
3. Letter of Retirement – Carolyn Lockridge

Dr. Carlson referred to three letters that were received. Kathy Czech's retirement will be effective July 1, 2017. Kathy Seul's resignation will be effective in February, 2017. Carolyn Lockridge's retirement will be effective June 30, 2018.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the Personnel Report as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, Olson, Victor  
Nays:  
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson updated the board on various repairs and projects related to the building services department.

2. Security Report

Dr. Carlson reviewed the Security Report prepared by RETA Security after a physical security audit of the school buildings was performed.

D. Policies

1. PRESS Policies – 2nd Reading

Dr. Carlson indicated this would represent the final reading of the PRESS policies presented in November. The updated policies were included in the board packet.

A motion was made by Mark Victor and seconded by Rich Hamilton to adopt the PRESS Policies as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, Olson, Victor

Nays:

Motion Carried

E. Omni 403b Agreement Update

Dr. Carlson stated the 403b Plan with Omni 403b is being updated to allow transfers into the plan. This will accommodate rollovers from the Teacher Retirement System related to the ERO refunds.

A motion was made by Mark Victor and seconded by Rich Hamilton to adopt the OMNI 403b Agreement as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, Olson, Victor

Nays:

Motion Carried

F. Memorandum of Understanding with Seneca Education Association

Dr. Carlson stated that with the TRS Early Retirement Option expiring, language in the SEA Contract that expired June 30, 2015 needed to be clarified to reflect the intent of the board to continue paying the post retirement payments. The Memorandum of Understanding clarifies this intention.

A motion was made by Mark Victor and seconded by Rich Hamilton to adopt the Memorandum of Understanding with the Seneca Education Association as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, Olson, Victor

Nays:

Motion Carried

G. Executive Session

Dr. Carlson stated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Illinois State Scholars

Mr. Voiles announced that 11 students were selected to be Illinois State Scholars for the 2016-17 school year. The Illinois Student Assistance Commission obtains academic data from high schools and uses a combination of ACT test scores, class rank and class size in their selection process.

B. Early Childhood Education Course

Mr. Voiles reported the 1<sup>st</sup> Semester Early Childhood Education Class collaborated with the Head Start Program located at the West Campus. The students assisted the Head Start teacher during lesson planning and group settings with the children.

C. Alumni Presentation

Mr. Voiles stated JJC Operations Engineering and Technician Program Coordinator and Seneca High School Alumni who are participating in the program presented to Seneca High School students regarding the opportunities related to internships in the chemical and nuclear plants.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson referred to two FOIA requests, a thank you note and the Weekly Message newsletter from the State Superintendent.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee, student discipline, and pending litigation.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, Olson, Victor

Nays:


Motion Carried

14. ACTION ITEMS AFTER EXECUTIVE SESSION


There was no action item after executive session.

15. ADJOURNMENT

The meeting adjourned at 10:14 a.m.

  
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President, Board of Education

1-18-17  
Date

  
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Secretary, Board of Education