

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on September 21, 2016, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: J. Johnson, Hamilton, Frye, Olson, Baker, Victor, R. Johnson  
Absent:

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Carolyn Lockridge, Treasurer Rob Maierhofer, Amy Smith, Stephanie Ramsay, Bob Hollenbeck and guests, and a representative from The Times.

2. RECOGNITION OF GUESTS AND VISITORS

Bob Hollenbeck was awarded an honorary diploma.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Rob Maierhofer gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes will stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed accounts payable. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the accounts payable as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Stephanie Ramsay from Gorenz and Associates presented the Audited Financial Statements.

10. COMMITTEE REPORTS

Members from the Policy Committee, Curriculum Committee and Discipline Committee reported on their recent meetings.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2016-17 Amended Budget Resolution

Dr. Carlson indicated a budget and transfer hearing was held prior to the meeting. A balanced budget, with a transfer of \$1,200,000 from the O & M Fund to the Capital Projects Fund were discussed.

A motion was made by Rich Hamilton and seconded by Ryan Johnson to adopt the 2016-17 Amended Budget Resolution as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

2. Fund Transfer Resolution

Dr. Carlson stated a resolution authorizing the Fund Transfer was required.

A motion was made by Mark Victor and seconded by Rich Hamilton to adopt the Fund Transfer Resolution as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

3. 2015-16 Audited Financial Statements

Dr. Carlson stated Stephanie Ramsay presented the 2015-16 audited financial statements earlier in the meeting.

A motion was made by Sara Olson and seconded by Mark Victor to approve the 2015-16 Audited Financial Statements as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

B. Personnel Report

1. 2016-17 Co-curricular List Update

Dr. Carlson stated the 2016-17 Co-curricular List has been updated to fill the Musical Director position.

A motion was made by Mark Victor and seconded by Sara Olson to approve the updated 2016-17 Co-curricular List as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed several minor repair issues at West Campus. Also, the new walk in freezer in the cafeteria will need to have substantial work performed over Columbus Day Holiday.

2. Circuit Breaker School 10 Year Life Safety Survey

Dr. Carlson stated the Circuit Breaker School performed their 10 year life safety survey. Each district in the LEASE co-op will approve the survey. The money needed to perform the items will be paid for by LEASE.

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve Circuit Breaker School 10 Year Life Safety Survey as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

D. Policy

1. PRESS Policies – 2<sup>nd</sup> Reading

Dr. Carlson stated this would represent the second reading of the PRESS Policies presented at the August meeting.

A motion was made by Joe Johnson and seconded by Mark Victor to adopt the PRESS Policies as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

E. Application for Recognition of Schools

Dr. Carlson indicated that each year the Board is required to approve the Application for Recognition of School. This form indicates the district is in compliance with the outlined state requirements.

A motion was made by Sara Olson and seconded by Rich Hamilton to approve the Application for Recognition of Schools as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

F. Executive Session

Dr. Carlson stated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Trips Overnight or Over 200 miles

Mr. Voiles reviewed the trips that are either overnight or over 200 miles, or both. Each year the board approves these trips. If additional trips are added, they will be brought to the board at a later date.

A motion was made by Mark Victor and seconded by Joe Johnson to approve the trips as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

B. Fundraisers

Mr. Voiles indicated that each year Steve Haines prepares a list of fundraisers for the Board review and approval.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the fundraisers as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Nays:  
Motion Carried

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson reviewed a FOIA request. An invitation from Vezzetti Capital Management and the IASB Membership information was also reviewed. The State Superintendent Weekly Message was included as supplemental reading material

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee, student discipline, and pending litigation.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor  
Absent:  
Nays:  
Motion Carried

14. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

15. ADJOURNMENT

The meeting adjourned at 7:11 p.m.

A motion was made by Joe Johnson and seconded by Mark Victor to adjourn the meeting.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Baker, Olson, Victor

Nays:

Motion Carried



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President, Board of Education

10/19/16  
Date



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Secretary, Board of Education