

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on July 20, 2016, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: J. Johnson, Frye, Olson, Baker, Victor, R. Johnson
Absent: Hamilton

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Carolyn Lockridge, and Treasurer Rob Maierhofer.

2. RECOGNITION OF GUESTS AND VISITORS

No guests were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Rob Maierhofer gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes will stand approved as presented.

B. Executive Session and Destruction of Audio Tapes

Dr. Carlson stated the Executive Session Minutes were reviewed and determined appropriate to release. The audio tapes for the Executive Sessions from July, 2014 through December, 2014 are eligible for destruction.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the Executive Session minutes and the destruction of the Audio Recordings of the Executive Session Meetings from July, 2014 through December, 2014 since 18 months have now passed and the written minutes of the meetings were previously approved.

ROLL CALL: Ayes: Baker, Frye, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed accounts payable. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Sara Olson and seconded by Mark Victor to approve the accounts payable as presented.

ROLL CALL: Ayes: Baker, Frye, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

There was no educational item.

10. COMMITTEE REPORTS

There was no Committee Report.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. Employee Health Insurance

Dr. Carlson reported that The Horton Group prepared the renewal information for the Employee Health Insurance. The medical/prescription insurance premium increased 6%. The dental and life insurance remained the same as last year.

A motion was made by Mark Victor and seconded by Joe Johnson to approve the renewal of the employee health insurance recommended by The Horton Group as presented.

ROLL CALL: Ayes: Baker, Frye, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

B. Personnel Report

1 Administrator and Teacher Salary Report

Dr. Carlson referred to the information prepared for the Employee Information System report for the Illinois State Board of Education. This information will be posted on the website as required.

A motion was made by Joe Johnson and seconded by Ryan Johnson to approve the Administrator and Teacher Salary and Benefit Report as presented.

ROLL CALL: Ayes: Baker, Frye, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson reviewed the summer work that is being completed.

D. Concussion Action Plan

Dr. Carlson stated the Concussion Action Plan was prepared by Steve Haines and reviewed by the school attorney. New legislation requires the plan.

A motion was made by Joe Johnson and seconded by Sara Olson to approve the Concussion Action Plan as presented.

ROLL CALL: Ayes: Baker, Frye, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

E. Measurable Goals

Dr. Carlson reviewed the Measurable Goals. He stated the goal report will be given at the August Board Meeting.

A motion was made by Ryan Johnson and seconded by Joe Johnson to approve the Measurable Goals as presented.

ROLL CALL: Ayes: Baker, Frye, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

F. OSF Drug Testing Agreement

Dr. Carlson stated OSF performed the random drug tests last year. The agreement is the same as last year, with no increase in price.

A motion was made by Mark Victor and seconded by Ryan Johnson to approve the OSF Drug Testing Agreement as presented.

ROLL CALL: Ayes: Baker, Frye, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

G. Executive Session

There was no Executive Session.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Registration Update

Mr. Coughlin updated the board on the current registration numbers. A \$25 discount is given to those who register by August 5th.

B. Beginning of the 2016-17 School Year Update

Mr. Voiles reviewed the Freshman Orientation and the agenda for the Teacher Institute Dates.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson stated a thank you note was received. The State Superintendent Weekly Message information was included as supplemental reading.

14. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

15. ADJOURNMENT

The meeting adjourned at 6:25 p.m.



President, Board of Education

8-17-16

Date



Secretary, Board of Education