

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on November 16, 2016, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: J. Johnson, Hamilton, Frye, Olson, Victor, R. Johnson
Absent: Baker

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Carolyn Lockridge, Russ Witte, Chris Decker, Marilee Applebee and student award winners and guests.

2. RECOGNITION OF GUESTS AND VISITORS

Student award winners were recognized.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes will stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed accounts payable. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the accounts payable as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Russ Witte, Math Teacher, Marilee Applebee, English Teacher, and Chris Decker, Art Teacher presented to the Board the new classes being developed. Graphic Arts, Vocational Math and Broadcast Journalism, will be added to the course offerings next year.

10. COMMITTEE REPORTS

Members from the Policy Committee reported on their recent meeting.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2017-18 Budget

Dr. Carlson indicated a budget is being prepared along with the 2016 Levy Request. The budget will be on file beginning November 21st. A budget hearing will be held prior to the December Regular Meeting beginning at 8:15 AM. The budget is a balanced one. In most cases it resembles this year's budget.

2. 2016 Levy

Dr. Carlson stated the driving factor in our levy since the agreement with Exelon is the guaranteed tax rate of 1.79838. The tentative levy was created to prepare for the abatement process later this year. The district will not need to hold a truth in taxation hearing. He stated a similar levy is anticipated this year as compared to last year.

3. West Campus Lease

Dr. Carlson indicated a new lease was prepared for the West Campus Rental. The Head Start Program will continue to use portions of the West Campus to provide pre-school. The two year lease will be extended for another two years at the same rate.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the West Campus Lease Agreement as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor

Nays:

Motion Carried

B. Personnel Report

1. Principal Contract

Dr. Carlson stated the Board approved the retirement letter from Principal Voiles at a previous meeting. The five year contract aligns with his retirement date and has been prepared by the school board attorney.

2. FMLA Leave - Andy Jackson

Dr. Carlson stated a FMLA leave was requested by Andy Jackson. The number of days is not known at this time, but is anticipated to be no more than 5 days.

A motion was made by Mark Victor and seconded by Ryan Johnson to approve the Personnel Report as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor

Nays:

Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson updated the Board on building related items.

D. Policy

1. PRESS Policies – 1st Reading

Dr. Carlson stated the Committee Worksheets were included in the Board Packet. The Policy Committee met to review the information. These policies will be adopted at the December Meeting.

2. PRESS Policies – 2nd Reading

Dr. Carlson stated this would represent the second reading of the PRESS Policies presented at the September meeting.

A motion was made by Mark Victor and seconded by Rich Hamilton to adopt the PRESS Policies as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

E. 2017 Summer School

Dr. Carlson stated World Studies, Driver Education, Public Speaking, Economics, American Government, and Algebra will be offered as Summer School Classes pending sufficient enrollment.

F. Executive Session

Dr. Carlson stated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. First 9 Weeks Information

Mr. Voiles and Mr. Coughlin reported the overall attendance rate for the first 9 weeks was 94.6%. Of all grades given, 93.4% were C's or above. 50 students, 11.7% of total students, received discipline referrals which is less than the previous two years. Most of the referrals were related to offenses such as tardy or unexcused absences.

B. Parent Teacher Conferences

Mr. Voiles stated 425 students were enrolled as of October, 2016. Fifty percent, or 213 parents, attended the conferences. He indicated he would see how the percent of participation compared to other schools at his next I-8 Principal's Meeting.

C. School Report Card

Mr. Voiles reviewed the 2015-16 School Report Card. The total enrollment was 448 Students. The District has a low income rate of 24% and a 10% rate of disabled children. Seneca High School had a 93% Graduation Rate and a 96% teacher retention rate.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson stated the Leininger Detachment from Ottawa Township High School documents were included in the board information. Seneca High School will take

a neutral stance in the ongoing litigation. Dr. Carlson also stated the Weekly Message from the State Superintendent was included as supplemental reading.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee, student discipline, and pending litigation.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

14. ACTION ITEMS AFTER EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Rich Hamilton that, as a result of the recommendation of the administration, Student #2019630 be immediately transferred to an alternative educational program designed by the administration. The said alternative educational program may include a home component in order for the student to earn credits for the Fall 2016 semester after which Student #2019630 will be assigned to the Regional Office of Education 35's Regional Safe School. Furthermore, Student #2019630 is banned from all Seneca High School property and events until satisfactorily completing the alternative educational program after which Student #2019630 may request, in writing, for the Board to lift the ban. Failure to complete the designed alternative program will result in Student #2019630 being returned to Seneca High School for expulsion.

In the event Student #2019630 transfers to homeschool, thereby delaying this administrative transfer to alternative school, all previously stated bans remain in effect and any subsequent attempt to re-enroll at Seneca High School will result in placement at the Regional Office of Education 35's Regional Safe School.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

15. ADJOURNMENT

The meeting adjourned at 7:40 p.m.

A motion was made by Joe Johnson and seconded by Mark Victor to adjourn the meeting.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor

Nays:

Motion Carried



President, Board of Education

12-21-16
Date



Secretary, Board of Education