

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SENECA TOWNSHIP HIGH SCHOOL, DISTRICT 160, SENECA, IL

A regular meeting of the Seneca Township High School Board of Education was held on August 17, 2016, at 6:00 p.m. President Frye called the meeting to order with roll call.

1. ROLL CALL: Present: J.Johnson, Hamilton, Frye, Olson, Baker, Victor, R. Johnson
Absent: Baker

Others present: Superintendent Jim Carlson, Principal Marty Voiles, Assistant Principal Michael Coughlin, Recording Secretary Carolyn Lockridge, Mike Vezzetti and a representative from The Times.

2. RECOGNITION OF GUESTS AND VISITORS

Sara Durdan, School Nurse and Luke Windham, Music Teacher were introduced to the Board.

3. INVESTMENT REPORT

Dr. Carlson reviewed the Investment Report. President Frye stated that the Investment Report would stand approved as presented, subject to audit.

4. FINANCIAL INFORMATION

Dr. Carlson reviewed the Financial Dashboards.

5. TREASURER'S REPORT

Dr. Carlson gave the Treasurer's Report. President Frye stated that the Treasurer's Report would stand approved subject to audit.

6. APPROVAL OF MINUTES

A. Regular Minutes

Dr. Carlson stated he received no additions or corrections to the minutes. President Frye stated minutes will stand approved as presented.

7. ACCOUNTS PAYABLE

Dr. Carlson reviewed accounts payable. President Frye asked for a motion to approve the accounts payable as presented.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the accounts payable as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

8. PUBLIC COMMENT

No requests for public comment were received.

9. EDUCATIONAL ITEM

Mike Vezzetti, from Vezzetti Capital Management, presented the 2016 Fiscal Year End Reports for the Investment Account.

10. COMMITTEE REPORTS

The Finance Committee and the Building, Grounds & Transportation Committee reported on their recent meetings.

11. SUPERINTENDENT'S REPORT

A. Finance Report

1. 2016-17 Amended Budget

Dr. Carlson reviewed the 2016-17 Amended Budget. The budget will be on file for public viewing beginning August 22. The Budget/Transfer hearing will be held at 5:45 p.m. on September 21st. The budget is balanced and calls for a transfer of \$1.2 million from the Operation and Maintenance Fund to the Capital Projects Fund.

B. Personnel Report

1 Retirement Notice – Marty Voiles

A motion was made by Joe Johnson and seconded by Rich Hamilton to approve the Retirement Notice from Marty Voiles as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

2. ERO Update

Dr. Carlson updated the board on the status of the Early Retirement Option. The ERO was not extended on June 30, 2016. The non-renewal affects two employees. He stated if not re-introduced at the Fall veto session, the District will proceed accordingly.

3. 2016-17 Co-curricular List Update

Dr. Carlson stated the 2016-17 Co-curricular List has been updated to fill the vacant Girls Basketball Assistant Coach position.

A motion was made by Joe Johnson and seconded by Mark Victor to approve the updated 2016-17 Co-curricular List as presented.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor
Nays:
Motion Carried

C. Building, Grounds & Transportation

1. Building Update

Dr. Carlson stated the building and grounds were in great shape for the opening of the school. He commended the building services employees and summer workers.

D. Policy

Dr. Carlson reviewed the PRESS Policies. The Policy Committee will meet in September to review the policies. This will represent the first reading.

E. Measurable Goals Outcome

Dr. Carlson reviewed the outcomes for the school year ending 2016. He also reviewed the Professional Development Report. He stated the goal on parent participation in parent teacher conferences was not met. The following goals and outcomes were discussed.

Goal: 80% of students enrolled in dual credit and/or certifications will succeed in obtaining college credit and/or certification. Outcome: 97% obtained credit

Goal: 75% of SHS students will participate in at least one co-curricular activity each year Outcome: 85.4% students participated.

Goal: Student enrolling in Honors, Accelerated Math courses, Dual Credit, college class or AP courses will exceed 25% Outcome: 41% of students enrolled

Goal: The number of B's and A's earned in all classes are measured by semester report cards will meet or exceed 75%. Outcome: 80.8% of students earned B's and A's

Goal: Increase fund balances by 5% - 8% each year FY 16 - FY20 Outcome: FY16 increased by 15.88%

F. Executive Session

Dr. Carlson stated he would ask for an Executive Session at the end of the meeting.

12. PRINCIPAL/ASSISTANT PRINCIPAL REPORT

A. Summer School Recap

Mr. Voiles reported that 82 credits were earned for the first semester of summer school and 49 credits were earned for the second semester of summer school. The summer school participation was excellent.

B. Beginning of the 2016-17 School Year Update

Mr. Voiles reported that 257 students took advantage of the Early Registration Fee discount by registering prior to Friday, August 5th. It is anticipated a total enrollment of 420 students will be obtained for the 16-17 school year.

13. ADMINISTRATIVE COMMUNICATION AND FOIA REPORT

Dr. Carlson reviewed a FOIA request. An invitation to the Starved Rock Division annual meeting was reviewed. The State Superintendent Weekly Message information was included as supplemental reading.

EXECUTIVE SESSION

A motion was made by Joe Johnson and seconded by Mark Victor, to adjourn to Executive Session, including Administration, to discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee, student discipline, and pending litigation.

ROLL CALL: Ayes: Frye, Hamilton, J.Johnson, R.Johnson, Olson, Victor
Absent: Baker
Nays:
Motion Carried

14. ACTION ITEMS AFTER EXECUTIVE SESSION

There were no action items.

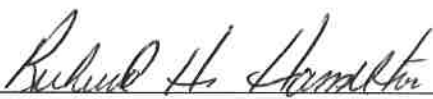
15. ADJOURNMENT

The meeting adjourned at 7:15 p.m.



President, Board of Education

9-21-16
Date



Secretary, Board of Education